

Etiquette for Vermont Comprehensive Energy Plan Public Meetings

The Department of Public Service' on-line forums for the Comprehensive Energy Plan (CEP) will generally start with brief presentations related to energy in Vermont followed by comments from participants. There will be an opportunity to ask clarifying questions at the end of the presentations. If you have a clarifying question, you can send it to the facilitator anytime using the Zoom chat function.

For those participants who wish to share comments, please use the "raise hand" option in Zoom to identify your desire to speak. The facilitator will then call on people for brief comments. If the participant is dialing in, the facilitator will identify the speaker by their phone number.

Please speak in a concise and clear manner so that there is time for everyone to comment. Due to the larger number of people expected to attend the on-line forums, please keep comments to two minutes or less.

To ensure good sound quality, the meeting coordinator will mute all Zoom participants and unmute participants when it's their turn to speak. If you are joining the meeting by phone, please mute your phone by pressing *6. When the facilitator notes that it's your turn to speak, unmute your phone by pressing *6 again. After speaking, re-mute your phone.

Please do not use the Zoom chat function to make comments that you would like the Department of Public Service (PSD) to consider as it develops a draft plan. Comments should be either spoken or written. The PSD welcomes written comments any time prior to October 31, 2021 via email to PSD.ComprehensiveEnergyPlan@vermont.gov.

The PSD notes that the on-line meetings will be recorded, and links to the recordings will be posted on the PSD website.

If you are having technical issues with Zoom, please do not interrupt the meeting. The most common issues are volume related or audio breaking up. Please check your own volume and adjust or wait a couple minutes to see if the issue improves.

To help others, please keep video "off" unless speaking to enhance the audio quality for all.