VERMONT CLEAN ENERGY DEVELOPMENT FUND
AIR QUALITY AND CLIMATE DIVISION

RENEWABLE ENERGY RESOURCE CENTER

Small Scale Renewable Energy Incentive Program (SSREIP)
Wood Stove Change-Out
Incentive Reservation Application

SECTION A: CUSTOMER INFORMATION

First Name _____ Last Name _____

Daytime Phone Number _____

Email Address _____

Mailing Address _____

City _____ State _____ Zip Code _____

Installation Address *(if different from mailing)* _____

SECTION B: STOVE RETAILER INFORMATION

Company Name _____

Representative[1] First Name _____ Last Name _____

Representative Email _____

SECTION C: EXISTING STOVE INFORMATION

Existing Stove Manufacturer[2]	**Existing Stove Model Number**
Year Built	**Picture of Current Stove Included with Form?** ☐ YES (REQUIRED) ☐ NO (FORM WILL BE RETURNED)
In a typical heating season, how many cords of wood did you burn using this stove?	

[1] Must sign Retailer Certification in *Section E: Certifications*.
[2] Existing Stove Manufacturer and Model Number must **not** be certified by the EPA (approximately pre-1988 wood stove). A list of EPA certified wood stoves can be found at www.epa.gov/compliance/historical-list-epa-certified-wood-heaters/ -- the existing stove must **not** be listed here.

RERC USE ONLY:

Date Received: **Res. Number:** **Date Approved:**

SECTION D: NEW STOVE & INCENTIVE AMOUNT

New Stove Manufacturer	New Stove Model Number

Selection (Check One)	Stove Type	Particulate Emissions Limit[3]	Incentive Amount[4]
☐	PELLET OR CORD WOOD	≤ 1.5 GRAMS PER HOUR	$ 1,500
☐	PELLET OR CORD WOOD	≤ 2.0 GRAMS PER HOUR	$ 1,000
☐	CORD WOOD	≤ 2.5 GRAMS PER HOUR	$ 750
☐	CORD WOOD	≤ 3.0 GRAMS PER HOUR	$ 500

SECTION E: CERTIFICATIONS

CUSTOMER CERTIFICATION

The undersigned certifies that s/he understands and commits to the following:

a. I have read and agree to *Section F: SSREIP Wood Stove Change-Out Terms, Conditions and Requirements* (located on this form). I understand that these *Terms, Conditions, and Requirements* are subject to change without notice.

b. To the best of my knowledge, the old wood stove, which I intend to replace with funding from this program, is not and has never previously been EPA-certified.

c. The old stove is currently in use and will be disposed of at a recycling facility that will ensure the unit will be properly destroyed.

d. I am responsible to pay the retailer for the purchase price and professional installation costs of the new stove, less the rebate amount. **The rebate will be paid directly to the retailer and the rebate amount will be subtracted from the price of the new wood/pellet stove at the time of purchase.**

e. I will provide Vermont SSREIP staff access to my residence to inspect the new stove for compliance with program requirements, if requested, with no less than 2 calendar days' notice prior to this inspection.

CUSTOMER'S SIGNATURE **DATE**

RETAILER CERTIFICATION

I certify that my company is currently a Wood Stove Change-Out Participating Retailer and is working with the customer referenced above to install an eligible wood/pellet stove at the location indicated above. The stove will be installed in accordance with the Vermont Fire and Building Safety Codes. I understand that any deliberate attempt to misrepresent information in this application will disqualify my company from participation in the incentive program and all claims to incentives offered through Vermont's Clean Energy Development Fund. **I further certify that installation has not begun on the project described in this application and that I have read, understand and will abide by all program requirements listed in the *FY2017 SSREIP Wood Stove Change-Out Retailer Participation Agreement*.**

COMPANY REPRESENTATIVE SIGNATURE **DATE**

[3] As published by the EPA: http://www.epa.gov/sites/production/files/2013-08/documents/certifiedwood.pdf
[4] May not exceed 100% of total cost.

SECTION F: SSREIP WOOD STOVE CHANGE-OUT TERMS, CONDITIONS AND REQUIREMENTS

The Vermont SSREIP is designed to provide funds to help cover the costs of installing new renewable energy systems on the homes, businesses, institutions, and non-profit facilities of Vermont. Funding is provided through the Vermont Clean Energy Development Fund. The SSREIP is administered under a contract with the Renewable Energy Resource Center (RERC) and overseen by the Public Service Department.

1. The incentive amount will be applied toward the purchase of a new cordwood or pellet stove that has a particulate emission rate equal to or lower than the emission rate for the SSREIP dollar incentive applied for. The particulate emission rates are measured in grams/hour as published by the US Environmental Protection Agency in this document: http://www.epa.gov/sites/production/files/2013-08/documents/certifiedwood.pdf. Please note this document is subject to updates.
2. Old wood stoves to be replaced in the program must be in-use and not EPA-certified. A list of EPA certified wood stoves can be found at www.epa.gov/compliance/historical-list-epa-certified-wood-heaters/.
3. No rebates are available for systems installed prior to November 28th, 2016.
4. Participants are limited to receiving one incentive per address.
5. The customer is responsible to pay the retailer for the purchase price and professional installation costs of their new stove, less the rebate amount. **The rebate will be paid directly to the retailer and the rebate amount will be subtracted from the price of the new wood/pellet stove at the time of purchase.**
6. The stove retailer company must completely fill out the Final Project Documentation form and submit it to the State c/o RERC in order to receive payment of the incentive from the State/Clean Energy Development Fund. The Final Project Documentation form includes certification to the State that the stove to be replaced was an uncertified stove that was in-use, that the uncertified stove has been removed from the residence, that the doors of the stove were removed, and that the stove has been destroyed/recycled at a participating recycling facility. The recycling facility must sign the Final Project Documentation form. The customer must review the Final Project Documentation form and sign for the retailer to receive the incentive payment.
7. The customer and stove retailer will forfeit the incentive if either provides the Vermont Small Scale Renewable Energy Incentive Program (SSREIP) with false information or if the required information is not submitted to the SSREIP prior to the expiration date listed on the incentive reservation.
8. Applications are processed in the order they are received. Incentive reservations will be distributed on a first-come, first-served basis. Funding is limited, therefore incentives are not guaranteed. The incentive reservation will only be valid for two months from date of its issuance. The Vermont Small Scale Renewable Energy Incentive Program is subject to change.
9. The Vermont SSREIP, Vermont Air Quality and Climate Division, and the Clean Energy Development Fund do not warranty any devices purchased under this rebate program, regarding the quality, functionality or satisfaction of the device.
10. The Vermont SSREIP will be conducting randomly selected site visits. Customers must provide Vermont SSREIP staff access to their residence to inspect the new wood/pellet stove for compliance with program requirements, if requested. The Vermont SSREIP will provide no less than 2 calendar days' notice prior to this inspection.

MAIL, EMAIL, OR FAX SIGNED AND COMPLETED FORM TO:

VERMONT SMALL SCALE RENEWABLE ENERGY INCENTIVE PROGRAM
Attn: Incentive Reservation Application
128 Lakeside Avenue, Suite 401 Burlington, VT 05401
Email: info@rerc-vt.org
Fax to ATTN: RERC (802) 658-1643