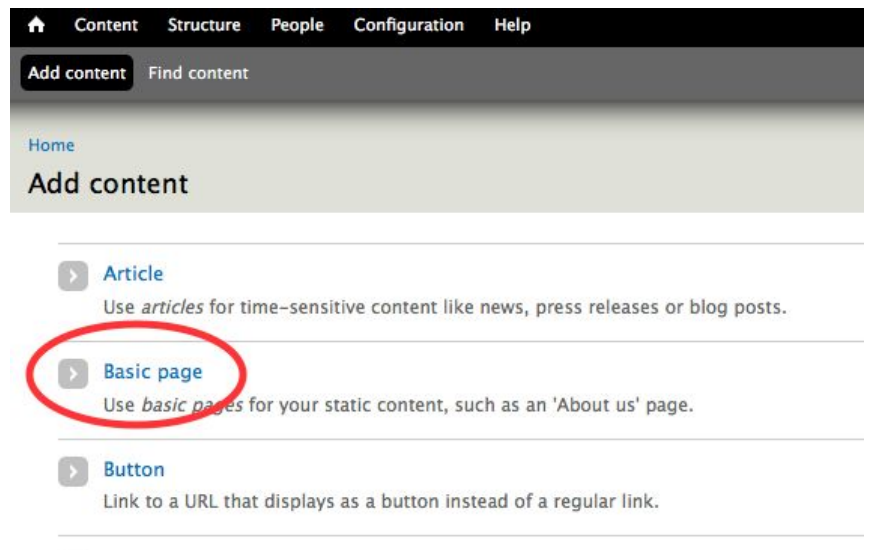


# How to Add a Page

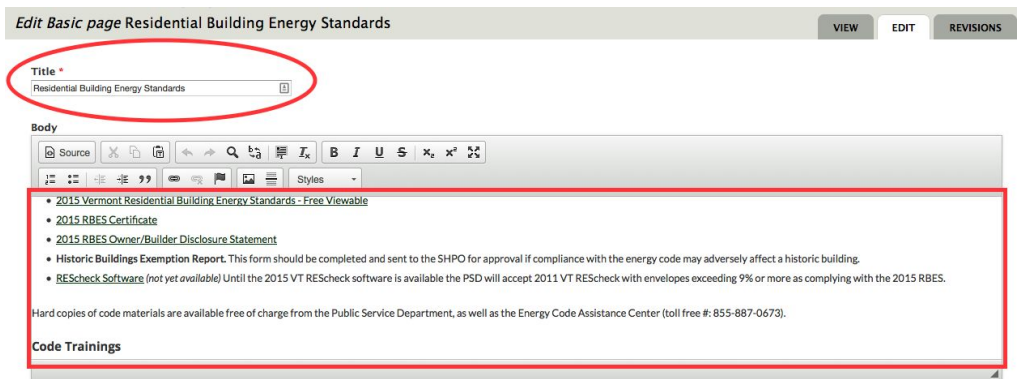
- Choose “Add content”



- Choose “Basic page”



- Enter title



- Enter body content

- Check “provide a menu link”
- Enter title that should appear in menu
- Choose menu parent item

**Menu settings**  
Residential Building Energy Standards

Provide a menu link

**Menu link title**  
Residential Building Energy Standards

**Description**  
Shown when hovering over the menu link.

**Parent item**  
-- Efficiency

**Weight**  
0

Menu links with smaller weights are displayed before links with larger weights.

- Uncheck “Generate automatic URL alias”
- Enter URL as it should appear (see other pages for examples)

**Menu settings**  
Residential Building Energy Standards

Generate automatic URL alias  
Uncheck this to create a custom alias below.

**URL alias**  
energy\_efficiency/rbes

Optionally specify an alternative URL by which this content can be accessed. For example, type "about" when writing an about page. Use a relative path and don't add a trailing slash or the URL alias won't work.

Save Preview Delete

- Check “Published” if you’re ready for this page to be live. Leave it unchecked if you want to leave it unpublished for now.
- Click “Save”

**Menu settings**  
Residential Building Energy Standards

Published

Promoted to front page

Sticky at top of lists

Save Preview Delete