

Aggregated Utility Usage Data Request Form

This form is to be used for properties with three or fewer unit holders.

Building Owner/Property Manager Request for Aggregated Utility Usage Data: As required by 30 V.S.A. § 63, and to promote energy efficiency and identify energy efficiency improvement opportunities for Vermont multiunit buildings, I, _____ the owner/owner’s agent (“Owner”) for the building referenced below (“Building”), request that [*Enter Utility name here*] release aggregated monthly energy usage data (“Energy Data”) in its possession for the Building and release the aggregated data to me. The Energy Data shall be anonymized. This Energy Data will be used only to help Owner assess the energy performance of the Building.

To Be Completed by Building Owner or Owner’s Agent

Building or Premise ID#	
Email (for data delivery)	
Building Address (as it appears on utility bill)	
Building Owner’s Name	
Building Owner’s Address	
Building Owner’s Phone	
Building Owner’s E-mail	

Building Information

How many utility accounts serve this building?		
How many unit holders occupy this building?		
Does the building have a utility account which serves multiple postal addresses? (Circle one)	Yes	No
If so, how many unique postal addresses does the utility account serve?		
Total Square footage of the building		

I, the undersigned, do hereby certify under penalty of perjury, that: (1) the information presented in this energy usage data request form is true and correct; (2) I am authorized as the building owner or the representative/agent of the building owner to request the energy usage data of the building referenced herein; (3) I have notified each tenant of the Building of this request for Energy Data; (4) have attached signed Tenant Energy Usage Opt-In Forms for each unit to be included in the requested aggregated energy usage and (3) the data provided will only be used to benchmark the Building and/or comply with the requirements of Building Energy Labeling [*ordinance or program name*].

Signature of Owner or Owner’s Agent:	Telephone:	Date:
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Per 30 VSA § 63 (b), [*Enter Utility name here*] is required to provide the requested anonymized Energy Data, **excluding energy usage data for each unit holder for which a signed release authorization was**

not received or for which no signed lease with a clause authorizing release of energy usage data has been provided within thirty days of the receipt of this request.

Proof of Ownership and Authorization

____ (If applicable) Please attach documentation showing that the signer is authorized to act on behalf of the Building Owner.

Proof of Tenant Authorization

Please enter the number of each of the following documents attached to this form

____ Tenant Energy Usage Disclosure Forms

____ Copies of signed Leases with a clause authorizing release of Energy Data