



## Telecommunications & Connectivity Advisory Board

Meeting Minutes

October 11<sup>th</sup>, 2016 Meeting

11 am – Dept. of Health, 108 Cherry Street, Conference Room 2A, Burlington, VT

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### Members Present:

1. Tamara Strauss- Dealer.com (Chair of the Board)
2. Kerrick Johnson - VELCO
3. David Snedeker - Northeastern Vermont Development Association
4. Ken Jones- Vermont Agency of Commerce and Community Development
5. Call In: Tim Leuders-Dumont - State Treasurer designee

### Department Staff Present:

1. Chris Recchia- Commissioner, Dept. of Public Service
2. James Porter- Director of Telecommunications & Connectivity, Dept. of Public Service
3. Clay Purvis, Connectivity Development Manager
4. Sunni Eriksen, Connectivity Coordinator
5. Dan Burke, Special Counsel
6. Steph Magnan, Broadband Coordinator

Member of Public: Steven Whitaker

Item	Item Description	Action By
1.0	Call to Order at 11:07 am	Chair Strauss
2.0	Review of meeting minutes from 11/30/2015.	Committee
2.1	Motion to approve minutes.	Chair Strauss
2.2	Second of motion	Kerrick Johnson
2.3	Vote on approval of minutes Motion failed to carry, 3-0-2	In favor: Strauss Johnson Snedeker Abstaining Leuder-Dumont and Ken Jones
2.4	Approval of minutes placed on hold to next meeting	Committee
3.0	Review of Connectivity Report:	Jim Porter

	<p>Introduction of DPS staff.  Review of USF funding and Connectivity funding in the fiscal year.  Review Connectivity Division Public Engagement efforts. Clay Purvis relayed information regarding the Connectivity team meeting with broadband committee groups and discussed the state-wide outreach efforts.</p>	
<p>3.1 Questions</p>	<p>Q1. What was the level of engagement?  A: Varied from town to town. Readsboro was attended by 50 +/- residents, some groups were more intimate with only a handful of attendees.  Q2: What was determined in these meetings, most often?  A: That the town centers are often well served, but as you distance from the villages, service availability depletes.  Example: Canaan  Q#: Are schools well served?  A: Yes, typically the schools in the state are well served.  Telecom Division has identified a handful of schools that could use improvement of service.  Team heard more from parents and teachers regarding the lack of service and its impact on homework etc.  Q4: Did the connectivity team meet with businesses?  A: Yes, we met with small businesses, home businesses, economic development groups, and local committees.</p>	<p>Questions by Kerrick Johnson  Answers by Clay Purvis</p>
<p>3.2</p>	<p>Continued review of Connectivity Report  Fiber Review: Maintenance of the DPS fiber is now a DPS budget line item.</p>	<p>Jim Porter</p>

	<p>Review of CoverageCo projects:</p> <ol style="list-style-type: none"> <li>1. EDA resiliency sites</li> <li>2. Moving some sites that were experiencing interference from other carriers</li> <li>3. Roaming agreements</li> </ol>	
4	Motion to move to Executive Session for the purpose of discussing Connectivity Initiative grant proposals.	Chair Strauss
4.1	Motion was seconded and the Committee unanimously voted in favor of entering executive session.	Committee
4.2	Committee moved to end the Executive Session	Chair Strauss
6.0	Discussion of any conflict of interest Kerrick Johnson will speak to VELCO legal counsel.	Committee
6.1	Call for vote	Chair Strauss
6.2	Move to approve 14 grants	Chair Strauss
6.3	Motion to approve	Kerrick Johnson
6.4	Second	David Snedaker
6.5	Vote on approval of Commissioner's recommendation failed 3-0-2	<p>In Favor:</p> <p>Chair Strauss David Snedekar Ken Jones</p> <p>Abstaining:</p> <p>Tim Leuders-Dumont Kerrick Johnson</p>
6.6		
6.7	Discussion of Lack of Quorum	Committee
7.0	Address lack of Quorum	Commissioner Recchia
7.1	End of Executive Session	Chair Strauss
8.0	<p>Public Comments:</p> <ol style="list-style-type: none"> <li>1. Potential conflict of interest on board</li> <li>2. Lack of CAB discussion re: legislative items</li> <li>3. CAB is responsible for state's economic vitality</li> <li>4. FirstNet</li> <li>5. Telecom Plan</li> </ol>	Steven Whitaker
9.0	Motion to End Meeting	Chair Strauss

9.1	Discussion of future of CAB Clay Purvis indicated CAB can meet as often as they'd like, and DPS can provide information/data as needed.	Committee Clay Purvis
10.0	Meeting Closed at 12:11 pm	Chair Strauss

\*\*\*Minutes Subject to Approval\*\*\*

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