**Application fee for in-state generation facilities: Q&A**

**Q1: Who is required to pay the fee?**A1: All applicants for a Certificate of Public Good (CPG) for an in-state generation facility, and applicants for modifications to these facilities, are required to pay the fee, except applicants who pay the Gross Receipts Tax (i.e., distribution, transmission, and efficiency utilities).

**Q2: What is the amount of the fee?**  
A2: There are two types of fees: application fees and modification fees. The application fee for net-metering projects eligible to use the net-metering registration form or application form (this includes rooftop projects, projects ≤ 50 kW, and hydroelectric projects using the net-metering registration form) is $100. For all other facilities, the fee is $5 per kilowatt (kW). The fee for making modifications to net-metering projects eligible to use the net-metering registration form or application form is $25. For all other projects, the fee for requesting a modification is $100. For more details please see the [application fee form](https://publicservice.vermont.gov/sites/dps/files/documents/In-State%20Generation%20Facilities%20Application%20Fee%20Form%20revised%20June%202020.pdf).

**Q3: Can I pay the application fee after I submit my net-metering registration form or application form to the Public Utility Commission (PUC)?**A3: The PUC’s net-metering registration form and application form require an attestation from the filer that the application fee has been paid to the Department of Public Service (Department). The PUC will consider this attestation to be accurate as long as the fee is sent or delivered to the Department on the same day that the attestation is made. Net-metering registrants are encouraged to submit their registrations via [ePUC](https://epuc.vermont.gov/) before mailing or delivering their checks to the Department so that they can include their case numbers on their checks. This will help facilitate the timely processing of application fee payments.

**Q4: Can I pay the application fee electronically?**  
A4: No. The fee must be paid by check or cashier’s check, which should be made payable to the Vermont Department of Public Service and mailed or delivered to:

Vermont Department of Public Service  
112 State St.  
Montpelier, VT 05620-2601

Checks must be accompanied by the signed and printed [application fee form](https://publicservice.vermont.gov/sites/dps/files/documents/In-State%20Generation%20Facilities%20Application%20Fee%20Form%20revised%20June%202020.pdf). Net-metering registration application fee checks should include the Case Number assigned by ePUC.

**Q5: What is considered a “modification” subject to the fee?**  
A5: All amendments (including net-metering major and minor amendments and de minimis changes) are subject to the modification fee, with the exception of the following:

* Errors (typos) in the applicant name or contact information
* Mathematical errors (e.g., an applicant corrects “4,000 kW” to “4 kW”)
* Correcting the case in which a fee form is filed (i.e., a fee form is mistakenly filed in the wrong case)
* Filing a corrected document (in cases other than net-metering registrations)
* Filing a net-metering transfer form
* Requests for net-metering case extensions

Multiple modifications, *if made all at the same time*, will be considered a single modification for the purpose of calculating the fee.

**Q6: May I submit one check to the Department covering multiple filings to the PUC?**A6: Yes, as long as the check is accompanied by a list of the projects it covers (and the case numbers assigned by ePUC), and their respective application fee forms.

**Q7: Does this process change when the 10-business-day comment period on my registration begins?**  
A7: No. The 10-business-day comment period begins after the registration application is submitted (via ePUC) and deemed complete by the PUC (as is the current process). A registration submitted without a copy of the application fee form (as submitted to the Department) will be considered incomplete and the comment period will not begin until a copy of the application fee form is received by the PUC.

**Q8: What happens if I don’t pay the fee?**A8: Failure to pay the fee will result in either denial of a Certificate of Public Good (CPG) to build the project, or revocation of an issued CPG. For this reason, the form and fee should be mailed to the Department immediately after (and on the same day of) filing in ePUC.

**Q9: Can I start installing my project before the fee is paid?**  
A9: No. Payment of an application fee is required by statute and is a precondition to receipt of a CPG. Proof of payment (via a copy of the application fee form) must accompany an application for a CPG. Installation of a project cannot begin until a CPG is issued.

**Q10: Who can sign the fee form?**A10: The fee form must be signed by the applicant/customer, or by the system installer on behalf of the applicant/customer.