Etiquette for Vermont Comprehensive Energy Plan Public Meetings on Release of Draft 2022 CEP

The Department of Public Service online public meetings to accept comments on the draft 2022 Comprehensive Energy Plan (CEP) are intended to supplement the in-person Public Hearings and provide additional opportunities for comment due to the pandemic.

Each online event will open with remarks from PSD Commissioner June Tierney followed by a brief presentation on the draft CEP. The meeting will then proceed to the comments period from members of the public.

Register and Participate via Zoom

To participate in the public meetings via Zoom, participants must register on the CEP Website. This is a shared Zoom meeting—not a webinar! Participants will be automatically muted at the start of the meeting. To help others, please keep your video "off" unless speaking to enhance the audio quality for all.

For those participants who wish to share comments, please use the "raise hand" option in Zoom to identify yourself and your desire to speak. The facilitator will then call on people for their comments. If the participant is dialing in, the facilitator will identify the speaker by their phone number.

Please speak in a concise and respectful manner. Each speaker will be allotted time for their comments so that there is time for everyone to comment. Spoken remarks can be supplemented by written comments. If there is time at the end of the meeting, there will be opportunities for follow-up comments. The PSD notes that the online meetings will be recorded, and links to the recordings will be posted on the PSD website.

Please remain on mute and only unmute when called on. If you are joining the meeting by phone, please unmute your phone by pressing *6 when the facilitator notes that it's your turn to speak. After speaking, press *6 again to re-mute your phone.

Written Comments

Please do not use the Zoom chat function to make comments that you would like the Department of Public Service (PSD) to consider. Comments should be either spoken or written. The PSD welcomes written comments any time prior to December 20, 2021, via email to <u>PSD.ComprehensiveEnergyPlan@vermont.gov</u> or in writing via US Mail.

Technical Assistance

If you are having technical issues with Zoom, please do not interrupt the meeting. Use the chat function to ask for assistance or call 802-828-5872.