

**Approved Minutes  
Clean Energy Development Board  
Quarterly Meeting – January 15, 2014**

**In Attendance:**

<b>Board Members:</b>	<b>Attending</b>	<b>Absent</b>
Sam Swanson	X	
Jo Bradley		X
Jennifer Hollar	X	
Linda McGinnis	X	
Gaye Symington	X	

**State Employees:**

Christopher Recchia, Commissioner – Public Service Department (PSD)  
Andrew Perchlik, Manager - Clean Energy Development Fund, PSD

**Members of the Public:**

Matt Levin, Vermonters for a Clean Environment

**Materials Presented:** Draft agenda, draft minutes from the Board’s 10/9/13 meeting, CEDF financial report as of 12/31/13, draft FY13 report to VT Legislature, FY ’14 program report, clean energy survey draft definitions.

**Minutes**

*Meeting brought to order at 1:07 with Andrew Perchlik presiding.*

- I. **Agenda:** The draft agenda was discussed and was approved.
- II. **Minutes:** The draft minutes from the 10/9/13 meeting were reviewed. Swanson moved that the minutes be approved. Symington seconded the motion and it was approved unanimously.
- III. **2014 Legislative Session:** Commissioner Recchia gave an update on PSD work on legislative efforts related to clean energy. He also described the Entergy Vermont Yankee Settlement, specifically the \$5.2 million that would be paid to the CEDF if conditions of the settlement are met.
  - a. Not related to the legislative session directly there was a discussion about clean energy priorities of the State and how the expansion of natural gas availability in Western Vermont affects clean energy efforts across the state.
  - b. Board members expressed concern about the progress being made on fiscal year 2014 programs. In particular, the lack of progress on completing an evaluation of past CEDF activities, which the Board had identified as a priority in the past, was

striking to the Board. The Commissioner and the Perchlik agreed to coordinate PSD and CEDF activities and Perchlik agreed in particular to make sure the Evaluation project is not further delayed.

Commissioner Recchia left the meeting.

- IV. **CEDF Manager Report:** Perchlik gave an update on the fiscal year '14 programs and presented the financial report as of 12/31/14. There was further discussion on priorities and an interest by the Board to have all FY'14 programs completed within the fiscal year. The Board asked that Perchlik send out monthly updates that provide information on what progress was being made on the FY '14 programs. Members expressed interest in the development of a plan, that would include a timeline, on achieving the goal of getting the rest of the FY'14 programs completed in the fiscal year. Perchlik agreed to create such a plan and send it to the Board before their next meeting. Perchlik also agree to provide the Board with brief monthly progress reports.

In addition to the FY '14 programs Perchlik provided an update on the Rooftop Solar Challenge Grant that the PSD received as part of a regional grant from DOE focused on reducing the soft costs of PV. Perchlik asked the Board for approval to move (\$27,375) in the FY '14 budget from the competitive wind grant program to provide a match for this the Rooftop Solar Challenge Grant, Perchlik explained that the competitive wind program is not likely to commit its full budget to wind grants, The PSD/CEDF is unable to use ARRA funding for such a match. Hollar made a motion to approve moving \$27,375 from the Competitive Wind Grant program to be used as match to the DOE grant funds that will be used for credit enhancements for a solar financing program. The motion was seconded by McGinnis and the vote to approve the motion was unanimous.

- V. **Meeting Schedule:** The Board discussed their meeting schedule for 2014. It was agreed that the Board would schedule regular meetings to occur once per quarter on the second Wednesday of the first month of each calendar quarter (January, April, July, and October).

The Board requested that the PSD provide its draft FY '15 CEDF annual plan and budget to the Board by April 2, in time for the Board to discuss it at their April 9 meeting.

The In light of the likely need to spend 50% of FY'15 funds in Windham County, the Board decided to schedule an additional evening public hearing on the second Wednesday in May (the 14<sup>th</sup>) in Brattleboro to discuss the FY'15 budget and program plan.

The Board also decided that an additional Board meeting should be scheduled in June, on the 11<sup>th</sup>, to consider approval of the FY'15 program plan and budget.

In discussing the upcoming Board meetings the idea was presented that one or more Board members of the Vermont Low Income Trust for Energy (VLITE) should be invited to the next CEDF Board meeting with the goal of increasing collaboration between VLITE and the CEDF.

With no objection the meeting was adjourned at 3:09