

**Approved Minutes
Clean Energy Development Board
October 1, 2014**

In Attendance:

Board Members:	Attending	Absent
Sam Swanson	X	
Jo Bradley		X
Jennifer Hollar		X
Linda McGinnis	X	
Johanna Miller	X	
Gaye Symington	X	
Mark Whitworth	X	

State Employees:

Andrew Perchlik, Manager - Clean Energy Development Fund, Public Service Department (PSD)
Jared Duval, Vermont Department of Economic Development

Members of the Public:

None present.

Materials Presented: Draft agenda, draft minutes from the Board's 7/17/14 meeting; 7/25/14 revised draft of the FY '15 Annual Plan and Budget Allocations;

Minutes

Meeting brought to order at 1:02 with Andrew Perchlik and Gaye Symington presiding.

- I. **Agenda:** The draft agenda was discussed and approved after moving the SSREIP item to a time later in the agenda.

- II. **Minutes:** It was pointed out that in the 7/25/14 minutes there was agreement on the CEDF releasing a press release regarding the newly approved FY'15 Plan, and that it was important to communicate the new direction the CEDF was taking in the plan and the reasoning behind the new direction, but the press release was never sent out. There was discussion on this point. It was pointed out that in the announcement for the SSREIP changes there was information regarding the CEDF's new change of course towards modern wood heating while ending the PV incentives. The Board wanted to let the PSD know that they still would like the reasoning behind the FY '15 Plan communicated to the public.

Swanson made a motion to approve the minutes of 7/17 and 7/25 as submitted, McGinnis 2ed the motion and the motion was approved unanimously.

III. Fund Managers Report:

There was a discussion of the proposed changes to the SSREIP that will be taking affect October 8th, specifically about the changes to the installer cap, which some Board members questioned whether it was the best policy decision.

The Board agreed that for the SSREIP incentive for pellet boilers that an audit should be required for residential systems and not just be an optional component for an increased incentive. Perchlik agreed to make this change in 2015 when the program made other changes.

After Perchlik went over his report there was a discussion on the report structure and the Board agreed that it would be more helpful if future reports had a narrative of what had changed and a list of the top issues/problems and accomplishments.

There was a discussion of the Windham County modern wood heating initiative RFP. Board members wanted the RFP to be clear that this program is a one-time program that will not likely continue and therefore proposals should show how to move the pellet heating market past the incentive. There was agreement that the project should provide good data from the projects funded so schools in other counties can learn from it.

It was also agreed that it was important that the RFP should encourage proposals to include working in coordinating with AACD and that energy efficiency measures are incorporated into the funded wood heating projects.

- IV. **CEDF Priorities and work schedule:** There was a general discussion on this topic and of on the work schedule presented.
- V. **Intern/ research assistant from UVM:** McGinnis discussed possibilities that she had been researching to get graduate and/or undergraduate students working on CEDF projects. There was agreement that this was a good idea and thus she agreed to continue to work on setting it up with the PSD.

With no objection the meeting was adjourned at 3:06

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