

**Approved Minutes  
Clean Energy Development Board  
Special Meeting – July 25, 2014**

**In Attendance:**

<b>Board Members:</b>	<b>Attending</b>	<b>Absent</b>
Sam Swanson	X	
Jo Bradley		X
Jennifer Hollar	X (by phone)	
Linda McGinnis		X
Johanna Miller	X	
Gaye Symington	X	
Mark Whitworth	X (by phone)	

**State Employees:**

Andrew Perchlik, Manager - Clean Energy Development Fund, Public Service Department (PSD)  
Jared Duval, Vermont Department of Economic Development

**Members of the Public:**

None present.

**Materials Presented:** Draft agenda, draft minutes from the Board's 7/17/14 meeting; 7/25/14 revised draft of the FY '15 Annual Plan and Budget Allocations;

**Minutes**

*Meeting brought to order at 9:10 with Andrew Perchlik and Gaye Symington presiding.*

- I. **Agenda:** The draft agenda was discussed and was approved
- II. **Minutes:** After a brief discussion of the minutes and desired changes Miller moved to approve the minutes of the 7/17/14 meeting with changes to section IV. e. as discussed. Swanson seconded the motion. **Vote:** The motion was approved unanimously.

There was discussion of the 5/14 public hearing minutes and Perchlik said they were drafted and he would send out those draft minutes with the draft minutes from today's meeting.

- III. **Fiscal Year 2015 Annual Plan and Budget:** Swanson moved to accept the 7/25/14 revised version of the Plan and Budget Allocations. Whitmore seconded the motion. There was Board discussion on several sections and in two sections minor language changes were agreed to and made by Perchlik. **Vote:** The motion was approved unanimously with Miller abstaining.

- IV. **Next Steps and Press Release:** There was a discussion on the language of the draft press release that Perchlik handed out at the meeting. There was agreement that Perchlik should add language to the press release on why the CEDF decided on the modern wood heating focus and how the Windham County funds will be linked to the clean energy economic development goals of the county. There was a discussion on getting the press release out to stakeholders and not just the press. Perchlik agreed to send out a draft press release to the full Board.
- V. **Next meeting:** It was agreed that the quarterly meeting scheduled for October 8, 2014 would be moved to October 1, 2014. The location (PSD) and time (1:00 p.m.) would be the same.

With no objection the meeting was adjourned at 10:04

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