

**Approved Minutes
Clean Energy Development Board
Quarterly Meeting June 8, 2016**

In Attendance:

Board Members:	Attending	Absent
Jared Duval (JD)	X	
Janice St. Onge (JS)	X	
Sam Swanson (SS) <i>Co-Chair</i>	X	
Linda McGinnis (LM) <i>Co-Chair</i>	X	
Johanna Miller (JM)		X
Gaye Symington (GS)	X <i>(by phone)</i>	
Mark Whitworth (MW)	X	

State Employees:

Andrew Perchlik (**AP**), Fund Manager, Clean Energy Development Fund, Public Service Department

Members of the Public: None.

Meeting brought to order at 1:06 with Sam Swanson presiding.

- I. **Agenda:** The draft agenda was discussed and the agenda was approved as presented.
- II. **Minutes:** 4/6/2016 meeting were presented. **LM** moved to approve the draft minutes as presented and **JD** seconded the motion and the vote to approve was unanimous.
- III. **Fund Manager's Report:** **AP** gave an update on programmatic activity and financials. There was Board discussion and questions on the slow spending of the \$1.6M grant to the Windham Wood Heat Initiative and the Windham Solar Interest Rate Buy-down programs. Board members wanted to know at what point the funds should be re-directed to other Windham programs if there are no schools or municipal buildings interested in switching to wood heat and the residential solar buy-down program continues to have slow up-take. Board members suggested that maybe some of the funds could be used for PV projects on Windham schools that were going to be involved in a state-side school PV contract that fell through, or as a PV incentive (in addition to the wood heat incentive) for those schools that do switch to wood that would also like to install PV.

Another idea was to use Windham Co. dedicated funds to augment the state-wide Heat Saver loan IRB program in Windham Co. due to the success of that program.

AP described the solar guide that the PSD/CEDF decided to create with remaining DOE SunShot Grant funds. The solar guide project will be managed by the Clean Energy State's Alliance for the DPS. Board members wanted to see an example of the type of guide that would be created. **AP** agreed to send an outline of the guide and examples from other states.

- IV. **Fiscal year 2017 Plan – Starting Discussion, Fund Manager’s proposal:** **AP** led a discussion of a draft 2017 Fiscal Year budget that was created by staff based on the prior Board discussion of the budget and programs for FY 2017. There was discussion on the draft budget and programs and there was support for the Budget as presented. Of particular note in the discussion was:
- a. **JS** asked what CEDF’s goal was for FY 2017, and that the Fund should be clear about that.
 - b. There was concern about the proposed \$1.2M credit enhancement program proposed to become operational in FY’17 with ARRA funds. The Concern was being able to spend the \$ with such a program and the Board encourage the PSD to consider different program designs that would effectively put the funds to work and not sit un-used. **AP** agreed with sentiment and said he would investigate program design options.
 - c. An interest in having the CEDF provide the data regarding roof-top PV projects that would be helpful as the Public Service Board develops new net metering rules for 2017.
- V. **Next meeting:** The next meeting of the Board was confirmed to be July 7th at 1-3pm at the Department of Public Service

-- With no objection the meeting was adjourned at 2:55 --