

**Draft Minutes  
Clean Energy Development Board  
Quarterly Meeting January 13, 2016**

**In Attendance:**

<b>Board Members:</b>	<b>Attending</b>	<b>Absent</b>
Jared Duval (JD)	X	
Janice St. Onge (JS)	X	
Sam Swanson (SS)	X	
Linda McGinnis (LM)	X*	
Johanna Miller (JM)	X	
Gaye Symington (GS)	X	
Mark Whitworth (MW)	X	

\*was in attendance after 2:00

**State Employees:**

Andrew Perchlik (AP), Fund Manager, Clean Energy Development Fund, Public Service Department

**Members of the Public:** none.

*Meeting brought to order at 1:09 with Andrew Perchlik & Gaye Symington presiding.*

- I. **Agenda:** The draft agenda was discussed and the agenda was approved as presented with the addition of a programmatic update from the CEDF Fund Manager.
- II. **Introduction of new Board Members:** Each member of the Board introduced themselves and gave a brief description of their background, clean energy interests, and current affiliations.
- III. **Minutes:** There draft minutes from the Board's 10/14/2015 meeting were presented. **SS** moved to approve the draft minutes as presented and **GS** seconded the motion. The motion passed with 4 votes in favor and 2 abstentions from **JD** and **JS** who were not members of the Board or present for the 10/14/15 meeting.
- IV. **Fund Manager Update:** **AP** gave an update to the current CEDF programs and there was brief discussion regarding the current and upcoming programs/funded projects.
- V. **Net Zero Affordable Housing PV incentive:** **AP** presented the CEDF staff's proposed funding and incentive level for Solar PV system installed on net zero affordable homes. The proposal was to administer the incentive through the small scale incentive program with an allocation of \$100,000 of CEDF funds for this program and to offer an incentive of 0.70/watt for PV systems up to 6kW installed on homes developed by non-profit affordable housing organizations. **AP** presented comments received regarding the proposed incentive, primarily that low income advocates asked that the incentive be \$1/watt and that the maximum system be 7kW.

There was a discussion of the proposal with **GS** advocating for the program in general and specifically for:

1. the incentive to be \$1/watt
2. the max incentive to be \$7,000 (a 7kW system)
3. an allocation of \$125,000

**GS** also explained that “net zero” was not likely the correct term for this program and instead the program should be for “high performance” homes as defined by Efficiency Vermont (EVT), which has a high performance home incentive program for low income Vermonters.

After further discussion **MW** moved to approve the CEDF staff’s proposed program with the following changes:

1. the incentive to be \$1/watt
2. the max incentive to be \$7,000 (a 7kW system)
3. an allocation of \$125,000
4. the name be changed to “High Performance Affordable Modular Home PV Incentive Program
5. that any REC’s generated from the PV systems installed be retired in Vermont
6. that the CEDF announce that the incentive level and program funding for the program will be re-evaluated during the creation of the FY 2017 budget and annual plan

**SS** seconded the motion and it passed unanimously.

VI. **CEDF FY 2015 Legislative Report:** **AP** gave a brief overview of the report. There was a brief discussion on the report with a couple small corrections suggested. Board members were supportive of the report, but suggested that a two page version summary or highlights version be created for the purpose of handing out to legislators or others that might not have the time to read the twenty-three pages. **AP** agreed to create such a short summary handout document.

VII. **Plan for 2016:** There was a discussion of the meeting schedule for 2016. The Board agreed to meet from 1:00 to 3:00 at the PSD offices on the following dates: April 6<sup>th</sup>, June 8<sup>th</sup>, July 13<sup>th</sup>, and October 12<sup>th</sup>. There was a brief discussion of the need for a new Board Chair as **GS** explained she would like to step down from that position. The Board agreed to discuss this at their April 6<sup>th</sup> meeting.

-- With no objection the meeting was adjourned at 3:15 --