

**Approved Minutes
Clean Energy Development Board
Quarterly Meeting March 06, 2019**

In Attendance (*Meeting held at Public Service Department, 112 State Street, Montpelier, VT*):

Board Members:	Attending	Absent
Jared Duval (JD) <i>Co-Chair</i>	X	
David Farnsworth (DF)	X	
Ken Jones (KJ)	X	
Janice St. Onge (JS)		X
Sam Swanson (SS) <i>Co-Chair</i>	X	
Johanna Miller (JM)	X	
Gaye Symington (GS)	X	

State Employees:

Andrew Perchlik (**AP**), Fund Manager, Clean Energy Development Fund, Public Service Department (PSD). Edward Delhagen (**ED**), Clean Energy Finance & Program Manager, Public Service Department

Members of the Public:

Zach Handelman

The meeting started with **JD** presiding at 2:03.

I. Agenda. The draft agenda was reviewed and agreed upon.

II. Minutes.

The draft minutes of the Board's 12/19/18 quarterly meeting were considered. **SS** moved to accept the minutes as presented. The motion was seconded by **DF** and passed unanimously.

III. Fund Manager's Report

AP provided an overview of the Fund's revenue and expenses for the fiscal year and updates on the SSREI Program, and the cancelation of the Kingdom Pellet grant. **ED** gave an update on the CEDF evaluation contract with Cadmus and reported that the Board should be able to have some preliminary results in May.

AP gave an update on the wood stove change-out program and on possible changes to the program based on his conversations with Lisa Rector. There was a discussion regarding the program design of the wood stove change-out programs and how to best address health issues related to wood combustion. **AP** said he will be reaching out to the Dept. of Health to see if they can help with geo-targeting of the program and in overall program design. He also said he will continue to work with the Dept. of Environmental Conservation's Air Quality Division on program design. **JD** mentioned that the Air Quality Division might also be able to help with geo-targeting as he heard they have new

mobile air monitoring equipment. Board members also considered potential options for changes to the pellet stove program (e.g., a “Cash for Clunkers” model) that may strengthen or expand the participation in the program.

AP and **ED** gave an update of a possible grant of CEDF-ARRA dollars to expand the State Energy Management Program operated by the Department of Building and General Services. Board members expressed concern that such a grant would not support the Fund’s strategic focus on wood heat. **JD** asked if the CEDF were to propose this, could the program focus on advanced wood heating or wood heating in addition to energy efficiency **AP** said the PSD will investigate this and the overall SEMP expansion issue further.

AP went over a draft two paged document showing CEDF’s impact on the advanced wood heating market created by the Biomass Energy Resource Center. As he had not emailed this out prior to the meeting there was limited discussion. **AP** said he would email the document out to the Board members and asked that they give feedback so that a final version could be completed and sent out.

There was a brief discussion on legislation that might affect the CEDF. Specifically it was reported that there is an effort to provide funding to the CEDF for an electric vehicle incentive program and possibly more funding for the wood stove change-out program.

There was a brief discussion on the Clean Energy Development Board member’s terms. **AP** reported that four member’s had terms that expire this year. **AP** said he would email the Board the list of all the members’ terms and by which authority they were appointed. **GS** said she thought she would not seek to be reappointed to her term ending this year.

IV. Starting Discussion of FY2020 Plan and Budget

AP went provided an estimate of the funds that would be available to the CEDF for new projects and/or programs in FY20. He said approximately \$400,000 may be available. This is in addition to grants and programs that will extend into FY20 from FY19.

There was a discussion of the process and timing of the new budget and plan. **AP** suggested two meetings would be needed before July to present and finalize the plan and budget for FY20.

Board members asked when they would have results from the Cadmus evaluation of the CEDF programs so they could use the information on what programs provided the best results (such as \$/GHG emissions avoided) in evaluating the PSD’s proposed budget and program plan. **ED** said the CEDF should have preliminary data and metrics from Cadmus in May.

V. Planning for the Next Meeting.

Board members agreed to hold its next Board meeting on Wednesday May 15, 2019 from 1:00 to 4:00, and a final fiscal year budget and annual plan meeting on June 12, 2019, also from 1:00 to 4:00.

Without objection **JD** adjourned the meeting at 3:55

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