

**Approved Minutes  
Clean Energy Development Board  
Quarterly Meeting July 29, 2020**

**In Attendance (Meeting held at electronically via video and phone)**

<b>Board Members:</b>	<b>Attending</b>	<b>Absent</b>
Kate Desrochers ( <b>KD</b> )	X	
Jared Duval ( <b>JD</b> ) <i>Co-Chair</i>	X	
David Farnsworth ( <b>DF</b> )	X	
Ken Jones ( <b>KJ</b> )	X	
Sam Swanson ( <b>SS</b> ) <i>Co-Chair</i>	X	
Johanna Miller ( <b>JM</b> )	X	
Paul Zabriskie ( <b>PZ</b> )	X	

**State Employees:**

Andrew Perchlik (**AP**), Fund Manager, Clean Energy Development Fund, Public Service Department (PSD).

Members of the Public: None.

The meeting started at 1:04 with **JD** presiding.

**I. Agenda**

The draft agenda was reviewed, discussed briefly, and agreed upon.

**II. Minutes**

**KJ** moved the draft minutes of the Board's 06/01/20 quarterly meeting be accept as presented with the typo corrections suggested by **JD** incorporated. The motion was seconded by **SS** and passed unanimously.

**III. FY21 Draft Budget & Program Plan**

**AP** reviewed the CEDF's draft Fiscal Year 2021 plan and budget that had been sent to the Board members prior to the meeting. He described a few changes the PSD had made to the document from the prior version. There was a discussion on the draft Plan with specific attention to the Plan's explanation of how the PSD will proceed with investigating the future of the CEDF and any recommended changes to the CEDF - given how different its current funding availability is compared to when it was established and then revised in 2009. The Board wanted the Plan to state that the PSD would be working with the public, clean energy stakeholders, and the Board in forming possible recommendations for changes to the CEDF. The Board agreed on new language for the FY 2021 Plan addressing the PSD's investigation of the future of the CEDF. **AP** said he would present the changes to the PSD leadership.

The Board also discussed and asked for language changes regarding how the PSD will use CEDF funds to pay for administrative and staff costs associated with the CEDF. The Board's

suggested changes made it clear that the Board is only approving the use of CEDF funds to pay for PSD staff time directly related to CEDF programs, except for the Fund Manager where they approved allowing CEDF funds be used to pay for a limited scope of clean energy related work for the PSD.

After the wording changes were agreed to and some general discussion on the Plan **DF** moved to approve the FY 2021 Annual Plan and Budget as presented by **AP** with the Board's changes. **JM** seconded the motion. The motion passed unanimously.

#### **IV. Carbon Emission from Advanced Wood Heating Bulletin**

The Board discussed version number eight of the bulletin "Carbon Emissions from Advanced Wood Heating in Vermont" drafted by the Biomass Energy Resource Center for the CEDF.

The latest draft had incorporated the Board's earlier recommendations and the Board was appreciative of the new draft. The Board asked the CEDF to send the final version of the Bulletin to the energy, natural resources, commerce, and economic development committees in of the State Legislature as a resource for those committees.

#### **V. Next Meetings**

There was a discussion of what the Board wanted to do at their next two meetings and when they should be held. It was agreed that at the next meeting, in addition to general updates from the CEDF, the Board would discuss the future of the CEDF. There was agreement to hold the next meeting in early October. The Board tentatively set October 7<sup>th</sup> from 1-4 PM as the meeting date and time. The Board agreed that the following meeting would include a public meeting to gather comments about the future of the CEDF from stakeholders and the general public. **AP** said he would prepare a framing document based on the Board's October meeting for the public to react to. The Board agreed that the meeting after the October meeting would be held the second week of December. They tentatively set the meeting for Wednesday, December 9<sup>th</sup> at 1-4 PM.

--Without objection **JD** adjourned the meeting at 2:30--