

**APPROVED Minutes
Clean Energy Development Board
Quarterly Meeting June 1, 2020**

In Attendance (*Meeting held electronically via video and phone*)

Board Members:	Attending	Absent
<u>Kate Desrochers (KD)</u>	X	
<u>Jared Duval (JD) Co-Chair</u>	X	
<u>David Farnsworth (DF)</u>	X	
<u>Ken Jones (KJ)</u>	X	
<u>Sam Swanson (SS) Co-Chair</u>	X	
<u>Johanna Miller (JM)</u>	X	
<u>Paul Zabriskie (PZ)</u>	X	

State Employees:

Andrew Perchlik (**AP**), Fund Manager, Clean Energy Development Fund, Public Service Department (PSD). For part of item VI (Wood Heat and Carbon Emission Bulletin) Adam Sherman from VEIC/Biomass Energy Resource Center was also present).

Members of the Public: None.

The meeting started at 1:02 with **SS** presiding.

I. Agenda

The draft agenda was reviewed and agreed upon.

II. Minutes

JD moved the draft minutes of the Board's 03/04/20 quarterly meeting be accept as presented. The motion was seconded by **KJ** and passed with six voting in favor and **JM** abstaining due to not being at the 03/04/20 meeting.

III. Fund Manager's Report

The Fund Manager gave a general update CEDF's finances (expenditures and revenue from loan payments) as well as highlights of the existing programs and grants. **AP** reported on the progress of the 2020 version of the Vermont Clean Energy Industries Report which the contractor **BW** Research Associates was drafting. There was a discussion on the preliminary job numbers that **BW** Research had sent to the CEDF. The Board expressed continued support for the CEDF to fund this report in CEDF's FY2021 budget.

AP spoke to the upcoming FY2021 Budget and Annual Plan for the CEDF and specifically his work plan as the CEDF Fund Manager. He explained that as the CEDF's funds continue to decrease there will not be new grants or programs to administer and therefore there will not likely be sufficient CEDF tasks to occupy his full time, even accounting for his time away from the CEDF for legislative leave. **AP** suggested that the PSD has clean energy related work for

him to do, and that the PSD would like to use CEDF funds to pay the CEDF Fund Manager for this PSD clean energy work, even though it is not directly related to the CEDF. Currently if the Fund Manager works for the PSD those hours are tracked and paid for by the PSD. **AP** suggested that the PSD will be proposing in the draft CEDF Annual Plan to be presented to the Board that the Fund Manager be allowed to work for the PSD while getting paid with CEDF funds.

The Board members expressed some willingness to approve this arrangement but wanted to see a specific proposal/draft language for the Annual Plan that lists how many hours and on what specific Clean Energy Tasks the Fund Manager would be working for the PSD on with CEDF funds. **AP** said that possible clean energy work for the PSD could include: the PSD's Annual Energy Report, the Comprehensive Energy Plan, the Climate Action Plan (if that legislation passes), potential new federal clean energy stimulus funds, and clean thermal energy program review that are proposed by the regulated utilities, including Efficiency Vermont.

IV. FY21 Draft Budget & Program Plan Timeline/Process

AP reported that draft FY21 budget was still in the works and that it would be completed once he was back full time at the CEDF.

VI. Carbon Emissions from Advanced Wood Heating Two Pager

There was a discussion regarding the draft two-page bulletin completed by Adam Sherman of the Biomass Energy Resource Center (BERC) for the CEDF. Adam was on the call of the meeting for the beginning of the discussion but then lost his connection and was not able to re-join the meeting. Board members were not comfortable with draft and wanted further changes that would improve clarity/readability but more importantly would have the document address: directly the carbon emissions from wood, the Vermont context given the choice of wood fuels vs. oil and the local forest resources and management. **AP** agreed to work with BERC on a new draft that he would then circulate to the Board.

--Without objection **SS** adjourned the meeting at 2:47--