

1 **Approved 01.13.2020**

2 **Nuclear Decommissioning Citizens Advisory Panel (NDCAP)**
3 **Thursday, December 5, 2019**
4 **Brattleboro Area Middle School Multi-Purpose Room**
5 **109 Sunny Acres Road, Brattleboro, VT**
6 **Meeting Minutes**
7

8 VT NDCAP Members Present:

- 9 • **Josh Unruh**, *Citizen Appointee of Governor Phil Scott, Panel Chair*
- 10 • **June Tierney**, *Commissioner of Public Service, ex officio*
- 11 • **VT State Representative Laura Sibilio**, *Member of the House Committee on Energy &*
12 *Technology*
- 13 • **Bob Leach** (*Brattleboro*), *Citizen Appointee of Governor Phil Scott*
- 14 • **Derrick Jordan** (*Putney*), *Citizen Appointee of Speaker of the House Mitzi Johnson*
- 15 • **VT State Representative Sara Coffey** (*Guilford*), *Citizen Appointee of Speaker of the*
16 *House Mitzi Johnson*
- 17 • **Emily Davis**, *Citizen Appointee of Senate President Pro Tempore Tim Ashe (newly*
18 *appointed to Panel)*
- 19 • **Corey Daniels**, *Senior ISFSI Manager, NorthStar Vermont Yankee*
- 20 • **David Pearson**, *Vice-President and Regional Manager, NorthStar Group Services*
- 21 • **Chris Campany**, *Executive Director of the Windham Regional Commission (WRC) –*
22 *arrived ~6:25 PM*

23
24 The following NDCAP members were connected to the meeting via teleconference:

- 25 • **Lissa Weinmann** (*Brattleboro*), *Citizen Appointee of Senate President Pro Tempore Tim*
26 *Ashe, Panel Vice-Chair*
- 27 • **Bob Gustafson**, *Assistant Planning Chief, Radiological Emergency Preparedness, New*
28 *Hampshire Emergency Management and Homeland Security, representing the Towns of*
29 *Chesterfield, Hinsdale, Richmond, Swanzey, and Winchester, NH, interim appointee of*
30 *the NH Governor's Office*

31
32 The following NDCAP members were absent from the meeting:

- 33 • **Emily Boedecker**, *Commissioner of Environmental Conservation, designee for the*
34 *Secretary of Natural Resources*
- 35 • **VT State Senator Mark MacDonald**, *Member of the Senate Committee on Natural*
36 *Resources & Energy*
- 37 • **Dr. William (Bill) Irwin**, *Designee for the Secretary of Human Services*
- 38 • **Michael Root**, *Representing the Town of Vernon, VT*

- 1 • **MA State Representative Paul W. Mark** (*Peru, MA*), representing the Towns of
2 *Bernardston, Colrain, Gill, Greenfield, Leyden, Northfield, and Warwick, Massachusetts,*
3 *appointee of (former) MA Governor Deval Patrick*

4
5 Two positions on the Panel are currently vacant.
6

7 With 9 Panelists initially present at the meeting and 2 Panelists connected via teleconference, a
8 quorum was present (10 Panelists required; 11 were initially present; 12 were present after one
9 late arrival). Approximately 12 members of the public were present.
10

11 The meeting was called to order at 6:05 PM; a video recording of the meeting is available online
12 at <http://publicservice.vermont.gov/electric/ndcap> and at
13 [https://www.brattleborotv.org/vt-nuclear-decommissioning-citizens-advisory-panel/vt-ndcap-](https://www.brattleborotv.org/vt-nuclear-decommissioning-citizens-advisory-panel/vt-ndcap-12519-mtg)
14 [12519-mtg.](https://www.brattleborotv.org/vt-nuclear-decommissioning-citizens-advisory-panel/vt-ndcap-12519-mtg)
15

16 **Welcome, Opening Remarks & Overview of Meeting Agenda:**

17 The Chair, Josh Unruh, welcomed everyone for the meeting and noted that several
18 representatives from the Town of Buchanan, New York were present this evening to observe
19 the Panel’s proceedings. (A panel similar to VT NDCAP is currently being created in Buchanan
20 for the Indian Point Power Station’s upcoming decommissioning.)
21

22 **Amendments to the Meeting Agenda:** No additions to the meeting agenda were discussed or
23 made.
24

25 **Introduction of Panelists:** Panel members briefly introduced themselves.
26

27 **Approval of Meeting Minutes:** Draft meeting minutes for the Panel’s October 16, 2019
28 meeting were reviewed and approved by roll call vote as noted below:
29

30 Chris Campany, Not Present for this Vote

31 Sara Coffey, Abstain

32 Corey Daniels, Yes

33 Emily Davis, ~~Yes~~ [Abstain](#)

34 Bob Gustafson, Yes

35 Derrick Jordan, Yes

36 Bob Leach, Yes

37 David Pearson, Yes

38 Laura Sibilica, Abstain

39 June Tierney, Yes

40 Josh Unruh, Yes

41 Lissa Weinmann, Yes
42
43

1 **NorthStar Update on Recent VY Site Decommissioning Activities**

2 Panel Member Corey Daniels, NorthStar Senior ISFSI (spent fuel storage) Manager at Vermont
3 Yankee, presented a summary of recent site decommissioning activities. This summary
4 discussed recently completed reactor vessel segmentation project tasks, the progress in
5 dismantling the site’s former steam turbine, progress in onsite asbestos abatement, the current
6 status and future plans for onsite groundwater intrusion management and results from several
7 recently completed radiological and hazmat surveys.

8
9 The slides for this presentation are available at:

10 <https://publicservice.vermont.gov/electric/ndcap>

11
12 The slide presentation included a short video, which is available from the Panel’s website

13 (<https://publicservice.vermont.gov/electric/ndcap>) and at:

14 <https://www.youtube.com/watch?v=-HSeTZDPYF8>

15
16 The lower portion of the reactor vessel along with the adjacent Steam Dryer / Separator Pit and
17 the Spent Fuel Pool have been flooded with water for the next phase of Reactor Vessel (RV)
18 segmentation activities, segmentation and removal of the Steam Separator, which will be
19 conducted underwater to limit radiation exposures. It was also noted that the Nuclear
20 Regulatory Commission (NRC) has been on site to observe these activities several times this
21 year, including this week. No NRC violations or concerns have been identified. Overall, while
22 the RV segmentation project is slightly behind schedule, good progress continues to be made.

23
24 Dismantling of VY’s steam turbine is largely complete. Asbestos abatement within the Turbine
25 Building is progressing on-schedule. Groundwater intrusion into the Turbine Building continues
26 at a rate of roughly 300 gallons per day (well below the 6000 gallons per day rates initially
27 observed shortly after VY’s final shutdown). This water intrusion rate currently requires one
28 tanker railcar shipment roughly every two months to address. NorthStar is working with VT
29 Agency of Natural Resources (ANR) to allow diverting of groundwater to the Connecticut River,
30 before it can enter the Turbine Building and become contaminated.

31
32 The methods being used for an extensive (in excess of 1.3 million measurements in total) onsite
33 radiological survey were described. Non-radiological surveys have identified 17 “Areas of
34 Concern” onsite which may require hazmat remediation. There are 3 onsite locations where
35 fuel oil spill remediation is necessary. Additional surveys to identify any per- and polyfluorakyl
36 substances (PFAS) contaminations onsite have also been conducted. All detected PFAS
37 contaminations are below State of Vermont limits for soils and groundwater.

38
39 The NorthStar presentation also discussed several “stakeholder engagement” activities that
40 recently occurred. These included a confidential survey of a number of selected stakeholders
41 and a proposal for Antioch University of New England (AUNE) to perform a VY site study / land
42 use inventory for potential redevelopment options.

43
44 Individual Panelists asked questions throughout the NorthStar presentation, including:

- 1 • Derrik Jordan: Where would water from diversion wells (a water intrusion mitigation
2 method) go? Per Corey Daniels reply, the diverted water would go to the Connecticut
3 River. It would be surveyed for radiological contamination before release. Test samples
4 from a diversion well already in place have not found radiological contamination.
- 5 • Emily Davis: How deep does the All-Terrain Vehicle’s radiological instrumentation
6 measure radiation? Per Corey Daniels reply, at least several feet. Corey committed to
7 providing a better answer at the next Panel meeting.
- 8 • Rep. Laura Sibilias: What percentage of the VY has been sampled for PFASs? While no
9 percentage was reported, Corey Daniels noted that sampling was performed where
10 PFASs were expected, e.g., where fire-fighting equipment had been used and
11 downstream of these locations.
- 12 • Public Service Commissioner June Tierney: Requested that a public report that from the
13 stakeholder engagement survey noted in NorthStar’s presentation be made available.
14 Corey Daniels noted that the stakeholder engagement survey results are largely
15 confidential; however, he agreed to work with the Public Service Department to make a
16 public report available. In follow-up discussion, June indicated that such a report should
17 include:
 - 18 ○ How many people were contacted?
 - 19 ○ When was the survey done?
 - 20 ○ What survey questions were asked?
 - 21 ○ Report the top (10) findings
- 22 The resulting report should be posted online to demonstrate that “the T’s are being
23 crossed and the I’s are being dotted” as Vermont Yankee’s decommissioning moves
24 forward.
- 25 • Lissa Weinmann requested several details on the AUNE site study proposal, to which
26 Corey Daniels noted that 1) the scope of the report would cover an onsite soils
27 inventory and is intended to identify the best opportunities for site reuse. 2) the
28 decision to use AUNE was made by the Town of Vernon. 3) NorthStar is engaged with
29 AUNE’s Provost Office and Dr. Christa Daniels (Affiliate Professor at AUNE) in developing
30 the proposal. 4) A budget for the proposal work is under development and will be
31 funded by NorthStar.
- 32 • Rep. Laura Sibilias express concern that hard copies of NorthStar’s presentation were not
33 available, nor was it electronically available prior to the meeting. It was noted that the
34 reason for this was that the presentation was rather large (38 slides). Due to its large
35 digital size, it could not be readily emailed to Panelists. Corey Daniels agreed to work
36 with State Nuclear Engineer Tony Leshinski to assure that future presentations are at
37 least available electronically during Panel meetings.

39 Vermont State Agencies’ Update on VY Decommissioning

40 VT Public Service Department (PSD) Special Counsel Allison Bates-Wannop provided a brief
41 presentation on PSD’s continuing financial and technical reviews of Vermont Yankee’s
42 decommissioning. PSD’s primary responsibility is to confirm that the work completed to date is
43 reasonable after considering the NorthStar’s reimbursement requests from the Nuclear

1 Decommissioning Trust (NDT) to date. Overall, the VY's decommissioning continues to progress
2 smoothly. It was noted that PSD's hired expert to assist in this oversight and assessment
3 process performed similar work during Yankee Rowe's active decommissioning.

4
5 The slides for this presentation are available at:
6 <https://publicservice.vermont.gov/electric/ndcap>

7
8 The PSD presentation also discussed the Department's expanded "Vermont Yankee
9 Decommissioning" website that recently went live. This new website is available at:
10 <https://publicservice.vermont.gov/content/vermont-yankee-decommissioning>. The new
11 website reports monthly balances for Vermont Yankee's Nuclear Decommissioning Trust (NDT)
12 and Site Restoration (SRT) funds. It also includes the summary of decommissioning
13 expenditures that PSD receives monthly. The website includes links to other State Agency
14 websites and webpages related to Vermont Yankee's decommissioning, the Panel's website and
15 Vermont Yankee-related sections of the NRC's website.

16
17 In response to questions received at the October 16 Panel meeting, the PSD presentation
18 differentiated between NDT and SRT fund expenditures. Expenses paid from the NDT address
19 radiological clean-up expenses and include items such decontamination of onsite equipment
20 and structures. Costs for shipping radiological waste offsite are included. Expenses paid from
21 the SRT address clean-up of non-radiological hazardous materials onsite. These expenses
22 currently include items such as the non-radiological sampling / surveys discussed at this and
23 other recent Panel meetings.

24 25 **Panel Questions and Answers on NorthStar & State Agencies Reports**

26 Panel Questions on NorthStar's report are included with the summary of NorthStar's report.
27 Rep. Laura Sibilia had several questions on PSD's report. She noted that these questions were
28 previously sent by letter to PSD:

- 29
- 30 • What happens if there are surplus or a deficit in funds in the NDT and SRT after the
31 decommissioning project is complete? In response, PSD Commissioner June Tierney
32 noted that PSD is finalizing a written response to Rep. Sibilia's several questions. The
33 answer to this question is rather complicated when the funds have deficits. The
34 Commissioner apologized for the delay in the response and indicated that it would be
35 made available to all Panel members once it was finalized and approved. The
36 Commissioner committed to having PSD's response available "no later than the end of
37 next week" (i.e. by December 13, 2019).
 - 38 • Is the cost to complete (the decommissioning project) updated on a regular basis? In
39 response, Allison Bates-Wannop noted that, in compliance with Federal regulations and
40 the (PUC Docket 8880) MOU, this is updated on an annual basis.
 - 41 • What is the cost to complete Vermont Yankee's decommissioning? Allison Bates-
42 Wannop indicated the PSD's consultants have estimated the cost to complete as roughly
43 \$700 million. Commission Tierney noted that are more accurate answer would likely be

1 available in the Vermont PUC's Order on VY's decommissioning. This answer will be
2 provided to the Panel.

- 3 • Is there a "fudge factor" (i.e. an uncertainty) built into the cost to complete? Allison
4 Bates-Wannop indicated that there is a 10% contingency factor built-in to the individual
5 line items on the Vermont Yankee decommissioning schedule. Cost overruns are to be
6 borne by NorthStar.
- 7 • What is the estimate percentage of the work completed? Commissioner Tierney and
8 Ms. Wannop indicated that NorthStar reports percentages complete on
9 decommissioning tasks, which are available from PSD's Vermont Yankee
10 Decommissioning website. PSD monitors these numbers and assesses their accuracy.
11 Commissioner Tierney committed that PSD will report an overall percentage complete if
12 it is possible to do so.
- 13 • A "high-level" overview of PSD's financial review process was requested. Commissioner
14 Tierney committed that PSD will provide this overview at a future Panel meeting.

15
16 Panelist Chris Company added that the PUC Order (in Docket 8880) requires NorthStar to notify
17 the State within 7 days of identifying a projected cost overrun or significant decommissioning
18 schedule delay. Allison Bates-Wannop indicated that there were several such provisions in the PUC
19 Order.

20
21 Panel Chair Josh Unruh thanked PSD for this update and noted that the further replies will be
22 presented to the public at the next NDCAP meeting. PSD's written reply to Rep. Sibilia's
23 questions will be made available to the Panelists by the end of next week (i.e. by December 13,
24 2019). Commissioner Tierney indicated that the letter reply will be posted on the Panel website
25 and that an additional PSD presentation on these answers will be provided at the next Panel
26 meeting.

27
28 Panelist Rep. Sara Coffey expressed surprise that Agency of Natural Resources had not provided
29 its perspective on recent onsite decommissioning activities at Vermont Yankee. She requested
30 that an ANR update be provided on a regular basis. As the only State Agency Panelist present
31 at this meeting, Public Service Commissioner June Tierney indicated that she would pass this
32 request on to ANR.

33
34 Panel Vice-Chair Lissa Weinmann asked whether any of the delays in responding to questions
35 previously sent to PSD resulted from a lack of budget? Commissioner Tierney indicated that the
36 delay was not caused by a budgetary issue. PSD will work to improve the timeliness of its
37 replies.

38 39 **Public Questions and Answers on NorthStar & State Agencies Reports**

40 John Tuthill (Acworth, NH) asked whether the State is tracking the volumes of materials,
41 including that from asbestos abatement, that ~~is~~ are leaving ~~the~~ Vermont Yankee. Commissioner
42 June Tierney replied that asbestos abatement is not PSD's responsibility. She agreed to forward
43 this question to Agency of Natural Resources to have a reply available at the next Panel
44 meeting.

1
2 Schuyler Gould (Brattleboro, VT) asked whether the radiological instrumentation on the All-
3 Terrain Vehicle (described in NorthStar’s presentation) provides constant monitoring of the
4 Vermont Yankee site. In response, Corey Daniels noted that the ATV performed radiation
5 readings on “non-structure” areas of the site. Additional radiological surveys of the site will be
6 done as decommissioning progresses. In a follow-up question, Mr. Gould asked whether the
7 results of these radiological readings would be made public. Corey Daniels replied that while it
8 was unlikely that the results of all 1.3 million plus readings would be made public, he would
9 report back to the Panel on what can be made available.

10
11 **Early General Public Comment Period**

12 No public comments were received at this time. Because Panel discussions on NorthStar and
13 PSD’s reports took longer than planned, the Panel agreed to dispense with the 5-minute break
14 included on the meeting agenda at 7:15 PM.

15
16 **Updating Statute Defining Panel Duties, Composition and Funding**

17 Since several items regarding Panel duties, composition and funding were discussed at the
18 November 21, 2019 meeting of the Issues Committee, the Panelists took several minutes to
19 review the November 21 meeting notes. These meeting notes are available from the Panel
20 website via the following link: [https://publicservice.vermont.gov/content/committee-meeting-
21 notes-11-21-2019](https://publicservice.vermont.gov/content/committee-meeting-notes-11-21-2019). Since this Issues Committee meeting considered several potential Panel
22 changes that were identified at the July 24, 2019 Issues Committee meeting, Panel discussion
23 included ideas from this earlier meeting. A list of the July 24 ideas is available from the Panel
24 website via the following link: [https://publicservice.vermont.gov/content/summary-potential-
25 panel-changes](https://publicservice.vermont.gov/content/summary-potential-panel-changes).

26
27 The Panel began discussion by considering whether a second Town of Vernon representative
28 should be added to the Panel. Based on a November 21 Issues Committee recommendation,
29 the International Brotherhood of Electrical Workers (IBEW) representative could be eliminated.
30 This would allow additional Town of Vernon representation without increasing the current size
31 of the Panel. The rationale for these changes was noted as 1) additional Town of Vernon
32 representation is reasonable since the Town has so much at stake with the Vermont Yankee
33 site; 2) there are no longer any IBEW members working at the Vermont Yankee site. Corey
34 Daniels noted that the IBEW is OK with its representation on the Panel being eliminated. It was
35 noted that IBEW representation was included on the Panel to address potential site workers
36 concerns regarding Vermont Yankee’s decommissioning. Other options remain available for
37 site workers to raise safety or work-environment concerns. Several Panelists noted that while
38 they would prefer a worker representative to remain on the Panel, an IBEW appointee is no
39 longer appropriate. However, there does not appear to an alternate organization that could
40 provide onsite workers’ representation (other than NorthStar itself).

41
42 Panelist Laura Sibilgia expressed concern that a “Vernon Block” on the Panel may result. There
43 are other concerns that potentially impact the rest of the state. Panelist Chris Company

1 restated his concern that State Agencies having votes on the Panel was a potential conflict of
2 interest since the Agencies are potentially subject to Panel recommendations.

3
4 The Panel also briefly discussed whether the number of Vermont Yankee representatives on the
5 Panel should be reduced from two to one. Consensus was reached that Vermont Yankee
6 representation should be kept as-is.

7
8 Following these discussions, the Panel voted to increase the Town of Vernon's representation
9 on the Panel to two (instead of the current one representative) as follows:

10
11 Chris Campany, Yes
12 Sara Coffey, Yes
13 Corey Daniels, Abstain
14 Emily Davis, Yes
15 Bob Gustafson, Yes
16 Derrick Jordan, Yes
17 Bob Leach, Yes
18 David Pearson, Yes
19 Laura Sibilila, Yes
20 June Tierney, Yes
21 Josh Unruh, Yes
22 Lissa Weinmann, Yes

23
24 The Panel then voted to eliminate IBEW representation as follows:

25
26 Chris Campany, Yes
27 Sara Coffey, Yes
28 Corey Daniels, Yes
29 Emily Davis, Yes
30 Bob Gustafson, Yes
31 Derrick Jordan, Yes
32 Bob Leach, Yes
33 David Pearson, Yes
34 Laura Sibilila, Yes
35 June Tierney, Yes
36 Josh Unruh, Yes
37 Lissa Weinmann, Yes

38
39 Additional Panel composition changes were then briefly discussed:

- 40 • June Tierney noted that, to the best of her knowledge, making the Panel's New
41 Hampshire and Massachusetts representation optional has not been discuss with either
42 state's Governors. Accordingly, this potential change was tabled.

- 1 • Eliminating the Agency of Commerce and Community Development (ACCD)
2 representation from the Panel was tabled. The Panelists agreed that this should be
3 discussed at a future Panel meeting with an ACCD representative present.
- 4 • Realigning the Panel’s State Agency representation and making all Agency
5 representation Ex Officio were tabled with the intent to discuss this at a future meeting
6 with higher Panel attendance.

7
8 Discussion then turned to potential Panel Duty changes. Panelists Chris Company and Lissa
9 Weinmann both asked whether State Agencies could be required to summarize their findings
10 on NorthStar’s March 31 annual reporting. June Tierney questioned the need for this
11 codification. The Panel agreed to discuss this at a future meeting with higher Panel attendance.
12 The Panel also agreed to table the remaining potential Duties changes included on the June 24
13 Issues Committee summary list.

14
15 The Panel Administration and Assistance items included on the ~~June~~-July 24 Issues Committee
16 summary list were also tabled to be discuss this at a future meeting with higher Panel
17 attendance.

18
19 The Panel then discussed rewording the current legislation to replace references to “Vermont
20 Yankee Nuclear Power Station” or “VYNPS” to NorthStar or NorthStar Vermont Yankee. After
21 further consideration, the Panel decided to modify this proposed change to simply “Vermont
22 Yankee.” The Panel then voted to incorporate this “Vermont Yankee” nomenclature into Panel
23 legislation as follows:

24
25 Chris Campany, Yes
26 Sara Coffey, Yes
27 Corey Daniels, Yes
28 Emily Davis, Yes
29 Bob Gustafson, Yes
30 Derrick Jordan, Yes
31 Bob Leach, Yes
32 David Pearson, Yes
33 Laura Sibiliala, Yes
34 June Tierney, Yes
35 Josh Unruh, Yes
36 Lissa Weinmann, Yes

37
38 Panelist Bob Leach proposed reducing the required number of Panel meetings per year from
39 four to one. This proposal was tabled without being seconded. The Panel agreed to discuss this
40 potential change at a future meeting with higher Panel attendance.

41
42 The Panel agreed to move forward with the changes that had been approved thus far to
43 accommodate Vermont’s Legislative schedule. Laura Sibiliala noted that the cleanest way to
44 propose changes to the Panel creation legislation would be to have all proposed language

1 changes ready by January 3 for introduction to the Legislature by January 15. Additional change
2 requests, if approved at a future Panel meeting, could be introduced through legislative
3 committee. It was then proposed that the Panel “deputize” several Panel members to
4 complete updating the Panel’s legislative language and introduce the changes to the
5 Legislature. Panelists Laura Sibilialia and Sara Coffey were suggested as potential deputies since
6 they are both currently Vermont legislators.

7
8 The Panel voted to authorize Laura Sibilialia and Sara Coffey to incorporate the language changes
9 approved this evening for introduction to the Legislature:

10
11 Chris Company, Yes

12 Sara Coffey, Yes

13 Corey Daniels, ~~Yes~~ Abstain

14 Emily Davis, ~~Yes~~ Abstain

15 Bob Gustafson, Yes

16 Derrik Jordan, Yes

17 Bob Leach, Yes

18 David Pearson, Yes

19 Laura Sibilialia, Yes

20 June Tierney, Yes

21 Josh Unruh, Yes

22 Lissa Weinmann, Yes

23

24 **Public Comments on Updating Statute Defining Panel Duties, Composition and Funding**

25 No public comments were received at this time.

26

27 **Draft Annual Report Status**

28 State Nuclear Engineer Tony Leshinski summarized the status of the Panel’s 2019 Annual
29 Report to the Legislature. In accordance with the Statute establishing the Panel, the 2019
30 Annual Report is to be filed with the State Legislature by January 15, 2020. While a draft
31 outline for the Annual Report was approved at the July 24 Issues Committee meeting, it
32 probably should have been discussed at the Panel’s October 16 meeting. Tony had intended to
33 have a working draft of a report using this outline ready for this evening’s meeting. In response
34 to questions from Commissioner Tierney and other Panel members, Tony indicated that he will
35 have a complete Annual Report draft ready, based on the existing outline, for review by the Full
36 Panel by January 6, 2020.

37

38 The outline for the Panel’s 2019 Annual Report may be obtained from the Panel website via the
39 following link: <https://publicservice.vermont.gov/content/draft-outline-2019-annual-report>.

40

41 Panel Chair Josh Unruh noted that distributing the draft report available for review by Panel
42 members by January 6 should still allow sufficient time for Panelist comments to be
43 incorporated into the draft prior to the January 15 deadline. He suggested that the Panel could
44 meet in early January to finalize the report.

1
2 The Panel voted to approve creation of the 2019 Annual Report using the outline adopted at
3 the July 24, 2019 Issues Committee as follows:

- 4
- 5 Chris Campany, Yes
- 6 Sara Coffey, Yes
- 7 Corey Daniels, Yes
- 8 Emily Davis, Abstain
- 9 Bob Gustafson, Yes
- 10 Derrick Jordan, Yes
- 11 Bob Leach, Yes
- 12 David Pearson, Yes
- 13 Laura Sibiliala, Yes
- 14 June Tierney, Yes
- 15 Josh Unruh, Yes
- 16 Lissa Weinmann, Yes

17
18 Laura Sibiliala noted that, depending upon the meeting date selected for the Panel’s January
19 2020 meeting to discuss / finalize the Annual Report, it may be prudent to notify the relevant
20 Legislative Committees that the report may be delivered several days late.

21
22 **Scheduling 2020 Meetings**

23 Based on the Annual Report Status discussion, the Panelists agreed to meet on Monday,
24 January 13, 2020 to finalize the 2019 Annual Report. Josh Unruh recommended that the
25 Panel’s second meeting in 2020 be held subsequent to NorthStar’s March 31, 2020 status
26 report deadline. After consulting with PSD Staff present (Allison Bates-Wannop) for a meeting
27 date would allow State Agencies opportunity to assess NorthStar’s March 31 required
28 reporting, the Panelists agreed to meet on Monday May 4, 2020.

29
30 Tony Leshinski noted that with the agenda for the proposed January 13, 2020 focused on
31 finalizing the 2019 Annual Report, there was no reason for the Issues Committee to meet prior
32 to January 13. The Panelists present on the Issues Committee concurred.

33
34 **General Public Comments to the Panel**

35 No public comments were received at this time.

36
37 **Meeting Wrap-Up and Adjourn**

38 The Panelists concurred that after selecting meeting dates of January 13 and May 4, 2020, there
39 was no need for additional meeting wrap-up.

40
41 **MEETING ADJOURNED AT 8:38 PM.**