



COVID-19 SITE VISIT PROTOCOL

You recently agreed to participate in a Vermont Department of Public Service (PSD) study of commercial and industrial facilities, which will characterize the energy usage characteristics of Vermont businesses. The Vermont PSD hired Cadmus and Ridgeline Energy Analytics to carry out this study. This handout describes how we will keep you, your employees, your customers, and our workers safe and what help we need from you when an energy technician visits your business.

HOW WE WILL KEEP YOU AND YOUR BUSINESS SAFE

The technician visiting your business will follow these precautions:

- Test negative for COVID-19 at least once every two weeks
- Stay home from work if they are not feeling well
- Ensure they are not running a fever before visiting your business
- Wear a high-quality mask for the entirety of the visit
- Wear safety glasses, which will be sanitized before each site visit
- Sanitize their hands
- Use only equipment that has been fully disinfected prior to the visit

HOW WE WOULD LIKE YOU TO KEEP US SAFE

Answer these questions on the phone prior to the visit, when our field staff calls to remind you about the visit:

- Has anyone at your facility recently tested positive for COVID-19?
- Has anyone at your facility been in close contact with someone who has tested positive for COVID-19?
- Does anyone at your facility have symptoms of COVID-19?
- Do you and your employees agree to wear a mask during the visit and maintain a six-foot distance? (We can supply disposable masks if needed.)

If you have questions about the site visit or these safety protocols, please email aaron.huston@cadmusgroup.com or call (971) 712-7430.

If you have any questions about the validity of this study or have other concerns, you can reach the Vermont PSD at (802) 828-3183.

Thank you for your participation and cooperation.