

+ Better negotiations.
Better decision making.
Better results.



Consensus Building Institute

VY Nuclear Decommissioning Citizen Advisory Panel
Draft Charter of NDCAP
October 30, 2014



Overview of Charter

- Purpose
- Duties
- Organization and Membership
- Meetings
 - Frequency
 - Agendas
 - Roberts Rules
- Decision-making
 - Consensus
 - Voting
 - Minority Reports
 - Quorum
- Transparency and Public Engagement
- Media and Communication



Legislated requirements

- Purpose
- Duties
- Membership
- Administration



Not addressed in legislation (1)

Duties

- Other duties consistent with statutory charge as adopted by a majority of the panelists (p. 1)

Alternates

- Allow alternates and under what circumstances? (p. 2)

Committee Assignments

- Chair has discretion to appoint committee or work group members; should reflect the make-up of the NDCAP (p. 3)

Sunset Clause

- The NDCAP will continue to operate until? (p. 3)



Not addressed in legislation (2)

Administration

- Add DEMHS as providing support? (p. 3)

Emergency Meetings

- Include a provision to call emergency meetings without 2-week notice in revisions to legislation? (p. 3)

Agendas

- Chair and Vice-chair determine the agenda;
- What is the procedure for panelists or the public to request in advance items for the agenda?
- Changes at the meeting require a 2/3 vote for approval (p.4)



Decision-making (p. 4)

Consensus & Voting

Consensus-seeking on Key Issues Defined as everyone “can live with” the agreement

- Requires structured deliberation and consideration of the best information available
- Clear statement of core interests of constituents and community at large
- Keep your hand on the pulse of the community’s/organization’s perspective
- Work on identifying options that increase value for the most people/organizations
- Once a decision is made, support it

Minority Positions

Roberts Rules of Order



Media and Communication (p. 5)

Formal communication of deliberations or decisions by the NDCAP will be represented publicly as NDCAP positions only. Without prior approval, no NDCAP member will characterize the position of any other member in public statements or in discussions with the press, even if that party withdraws from the NDCAP.



Transparency and Public Engagement

Public Comments

- Opportunities for public comments at meetings – at least once and more often at discretion of Chair
- Written comments can be submitted at any time, but will be actively solicited on any NDCAP recommendations or reports
- “To the extent practical,” NDCAP will explain how public [written and verbal] comments were considered in final reports.

Public Records

- What constitutes public records of the NDCAP? Does it include all correspondence (email) between panelists or only with non-panelists regarding NDCAP matters?

Public Engagement

- NDCAP will provide public engagement opportunities outside of scheduled meetings



Next Steps

- Create a governance committee?
- Submit recommendations by Dec. meeting for further discussion by NDCAP
- Serves as foundation for proposed legislative changes